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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training  
 THRU : Chief, Plans and Research Staff  
 FROM : Chief, Language and External Training School

DATE: 19 January 1955

SUBJECT: Weekly Activities Report  
 12 - 18 January 1955

A. SIGNIFICANT ITEMS

25X1 ✓ [ ] had a luncheon conference with the President and four deans of American University, at their request, to explore the interest and capabilities of the American University for contributing to the development, in part, of the contemplated "country survey program" to be developed by this School.

B. OTHER ACTIVITIES

1. A second class of four months duration in intensive Urdu, arranged at the request of NEA, will begin at the Foreign Service Institute in February. This is the second of a projected four runnings of the course.

2. At the request of FE, arrangements have been made with the Foreign Service Institute to begin in March a nine months full-time intensive course in Chinese for four to six students. It is presently expected by FE that this course may be run two or three times successively.

25X1 3. The School has recently started a special course in Japanese for ten persons in FE. The course meets one hour a day and will run for 90 days.

4. The School is endeavoring to make arrangements for a special class in Danish for three to four persons from WE. It is expected that this course will be conducted by SAIS. This class will meet three times a week and will run for approximately 4 months. Emphasis will be on spoken Danish.

5. A second proficiency test in German has recently been completed. A total of 9 persons were tested. The next scheduled proficiency test is in Russian to be held late in February, already approximately 20 people have registered for this test.

6. Supplement No. 3 to the Spring Language Training Program will be issued this week announcing additional course and also a Slavic Language Workshop to be supervised by Mr. [ ].

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